



North West Disability Services

2016

CALENDAR

CAMPS –
Outback
Adventures

CAMPS
- ILS

Close down
Periods

Events CEO
will attend

Public
Holidays

Weekends

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day access2art till 28 th	2
3	4 January Vacation Care till 15 th	5	6	7	8	9
10	11	12	13	14	15 January Vacation Care end	16
17	18 NWDS recommences all areas RDA & NSG NWDS participants only HADPAC Term 1 – till 10 th Apr	19 CAMP: FULL Tamworth Music Festival till 22 nd Gemhill Team Mtg 8.30-9.30am	20	21	22	23 FR/LL Grps restart
24 FR/LL Grps restart	25	26 Australia Day PH	27	28 Teen Time restarts	29	30
31	Notes:					

	Close Down Periods
	Camps

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 RDA & NSG external participants return	2 PSP Team Mtg – New Participants Carer Huddle– Conie Ave 6pm Family Advocacy	3 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave	4 Opal Team Meetings 8-9am Carer Huddle Fin Planning - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Female only	5 Independent Living Skills Camp McGraths Hill Female only	6
7	8	9 Gemhill Team Mtg 8.30 – 9.30 Carer Huddle .9.30 Speaker-Community Connections WH&S Committee Mtg 2.30 Exec Sub Committee 4.30 Governance & Strategy 5.30	10 HADPAC Team Meeting 8-9am Lavender Team Mtg 3.30pm DISCO – RSL from 6.30-9pm	11 NDIS Prep Session – Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Baulkham Hills	12	13 RDA – Volunteer Training Day
14	15 Table of 8 Conie – English Pub 6-9pm RDA Restarts with externals	16 Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	17 New Carers Morning Tea from 9am Conie Ave Quality Service & Continuous Improvement Meeting 12.30 – 3pm Staff Development Evening 3.30 – 6 time TBC	18 One Mile Kitchen NSG Lunch 12.30 – 2.30 Sustainable Food	19	20 RDA 1 st Saturday Session for 2016
21	22 CAMP: Wollongong– Male only till 24 th Carers Mtg – under 18's from 6pm Conie Ave Financial Planning	23 Board Meeting 4.30pm	24 CAMP: Wollongong – Female only till 26 th	25 Carers Empowered Group Conie Ave 9am NDIS Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Table of 8 – Hawaiian Night Opal Cottage @ NSG	26 Disco Conie Ave 6 – 9pm	27
28	29 Student Placements – 1 st Day	Notes:				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 PSP Team Meeting Huddle	2 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30pm	3 Opal Team Huddle 8-9am Carer Huddle - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Male only	4 Castle Hill Show Independent Living Skills Camp McGraths Hill Male only	5 Castle Hill Show
6 Clean Up Australia Day Castle Hill Show	7 Carer Session re Financial Planning from 6pm Conie Ave	8 Gemhill Team Mtg 8.30 – 9.30 WH&S Committee Mtg 2.30	9 HADPAC Team Meeting 8-9am	10 NDIS Prep Session – Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Baulkham Hills	11 New Secret Gardens “Come & Try Days” Disab Gps 10-2	12
13	14 CAMP: Dubbo - Male Only till 16 th Table of 8 – Conie Ave – Picnic Dinner Party at the New Secret Garden 6-9pm	15 Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	16 CAMP: Dubbo - Female Only till 18 th Quality Service & Continuous Improvement Meeting 12.30 – 3pm	17 One Mile Kitchen NSG Dinner 5 -8pm	18 Disco Conie Ave 6 – 9pm	19
20	21 Harmony Day	22 Secret Garden “Come & Try Days” for Disab Gps 10-2 Carers' Table of 8 6-8.30 Easter Board Tour all sites 4.30pm	23	24 Table of 8 – Opal Cottage Pizza Night @ the NSG	25 Good Friday	26 Easter Saturday
27 Easter	28 Easter Monday	29 Easter Tuesday (Tas) Carers NDIS Huddle 6-8pm Conie Ave Info Session - Resourcing Families – Guest speakers	30	31 Carers Empowered Group Conie Ave 9am	Notes:	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 PSP Team Meeting	6 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30pm	7 Opal Team Meeting 8-9am Carer Huddle Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Female only YOUTH WEEK till 17 th Feb only NDIS Prep Session – Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Baukham Hills	8 SUMMER PROGRAM ENDS Independent Living Skills Camp McGraths Hill Female only YOUTH WEEK till 17 th Feb only	9 Secret Gardens' "Collector's Plant Fair" & 10 th
10 Secret Gardens' "Collector's Plant Fair" Hadpac Term 1 ends	11 WINTER PROGRAM STARTS April Vacation Care till 23 rd Table of 8 – Celebrate the Harvest 6-9pm HAPAC Term 2 – till 3 rd Jul YOUTH WEEK till 17 th Feb	12 Gemhill Team Mtg 8.30 – 9.30 WH&S Committee Mtg 2.30 Carer Huddle - Advocacy Connie Ave 6pm	13 HADPAC Team Meeting 8-9am	14	15	16
17	18 CAMP: Dubbo - male only till 20 th MDS Jan-Mar Reporting Week	19 Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	20 CAMP: Dubbo - female only till 22 nd Quality Service & Continuous Improvement Meeting 12.30 – 3pm	21 One Mile Kitchen NSG Lunch 12.30 – 2.30	22 ANZAC Day Memorial Service Balcombe heights Estate	23 April Vacation Care ends
24	25 Anzac Day	26 Board Mtg 4.30pm - Matrix on Board training	27	28 Carers Empowered Group Conie Ave 9am NDIS Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Showcase Conie Ave 11 – 2 For Me by Me Table of 8 – Opal Cottage Mad hatter 6pm	29 Disco Conie Ave 6 – 9pm	30

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 Lavender Cottage drop in Morning Tea for Mother's Day 9am CAMP: MT Tomah ART - Female only till 5 th PSP Team Meeting HUDDLE	4 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30	5 Opal Team Huddle 8-9am Carer Huddle - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Male only NDIS Prep Session – Jeder Institute 9.30 – 2.30 FREE @ Conie Ave Baulkham Hills	6 Independent Living Skills Camp McGraths Hill Male only	7 Secret Gardens' "Autumn in the Secret Gardens"
8 MOTHERS DAY Carers Drop Off Morning Tea Lavender Cottage	9 National Volunteer Week till 15 th - "Give Happy, Live Happy"	10 Gemhill Team Mtg 8.30 – 9.30 WH&S Committee Mtg 2.30 Carer Huddle – Conie Ave 6pm	11 HADPAC Team Meeting 8-9am DISCO – RSL from 6.30-9pm	12 Special Table of 8 for Volunteers @ NSG	13	14
15	16 Table of 8 – Conie Ave – Movie & Pizza Under the Stars 6 -9pm	17 Line Facilitator Meeting 3.30 – 5 Conie Ave GOVERNANCE & STRATEGY from 4.30pm FINANCE from 5.00pm FUNDRAISING 6pm	18 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	19 One Mile Kitchen NSG Lunch 12.30 – 2.30	20 New Secret Gardens "Come & Try Days" Disab Gps 10-2	21
22	23 CAMP: GOLD COAST-MIXED 4 nights till 27 th	24 Board Mtg for Finance Com. Presentation 4.30pm Secret Garden "Come & Try Days" for Disab Gps 10-2pm	25 EXPO - Chatswood – 25/05/16 – The Concourse – NSVSN organised	26 Carers Empowered Group Conie Ave 9am Table of 8 – Opal Cottage Autumn Leaves 6pm	27 Disco Conie Ave 6 – 9pm	28
29	30 Student Black Placement Starts – till 10 June	31	Notes: Start planning for the Orange Blossom festival			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 SAFETY MONTH FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30pm Annual Reports – Draft	2 Opal Team Meeting 8-9am Carer Huddle - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Female only	3 Independent Living Skills Camp McGraths Hill Female only	4
5	6	7 PSP Team Meeting	8 HADPAC Team Meeting 8-9am	9	10	11
12	13 Queen's Birthday	14 Gemhill Team Mtg 8.30 – 9.30 Carer Huddle – Conie Ave 6pm WH&S Committee Mtg 2.30	15 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	16 One Mile Kitchen NSG Dinner 5 -8pm Market Day CH TAFE 2 – 5pm TBC	17	18
19	20 Table of 8 – Conie Ave - Winter Solstice 6-9pm	21 Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	22	23	24 Disco Conie Ave 6 – 9pm	25
26	27	28 CAMP: Camp Breakaway - Mixed till 30th Board Meeting 4.30	29	30 Carers Empowered Group Conie Ave 9am Table of 8 – Opal Cottage Winter Solstice 6pm	Notes:	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3 Hadpac term 2 ends	4 July Vacation Care till 15 th Mid Year Close Down till 10 th July	5	6	7	8	9
10	11 HAPAC Term 3 – till 9 th Oct CAMP: Snowy Mountains - Male only till 13 th	12 WH&S Committee Mtg 2.30 PSP Team Meeting 3.15pm Carer Huddle – Conie Ave 6pm	13 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave HADPAC Team Meeting 8-9am CAMP: Snowy Mountains - Female only till 15 th	14 Opal Cottage Team Mtg 8-9am Carer Huddle - Opal Cottage 9.15am	15	16
17	18 MDS Apr-Jun Reporting Week Table of 8 – Conie Ave - Christmas in July 6-9pm	19 Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	20 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	21 One Mile Kitchen NSG Lunch 12.30 – 2.30	22	23
24	25 Carers' Table of 8 6-8.30 Xmas in July	26 Expo -Rooty Hill RSL 26/07/16, 12pm-5:30pm – WSVSN Organised Board Mtg - End of Financial Year Dinner Gemhill Team Mtg 8.30 – 9.30	27	28 Carers Empowered Group Conie Ave 9am Independent Living Skills Camp McGraths Hill Male only Table of 8 – Christmas in July (OC)	29 Independent Living Skills Camp McGraths Hill Male only Disco Conie Ave 6 – 9pm	30
31	Notes:					

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 PSP Team Meeting HUDDLE EXPO - Castle Hill RSL -02/08/16 12pm-5:30pm – WSVSN Organised	3 FR/LL – Sole Worker Team Huddle 8-9am Conie Ave Lavender Team Mtg 3.30pm	4 Opal Team Huddle 8-9am Carer Huddle - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Female only	5 New Secret Gardens “Come & Try Days” Disab Gps 10-2 Independent Living Skills Camp McGraths Hill Female only	6
7	8 Brain Injury Awareness Week till 12 th Student Placements start – 1 st Day	9 Gemhill Team Mtg 8.30 – 9.30 WH&S Committee Mtg 2.30 GOVERNANCE & STRATEGY from 4.30pm Carer Huddle – Conie Ave 6pm	10 HADPAC Team Huddle 8-9am BI Awareness week BBQ @ Lavender Cottage from 11.30 – 2pm DISCO – RSL from 6.30-9pm	11	12	13
14	15 Table of 8 – Conie Ave – Mexican 6-9pm	16 Life Choices – BBQ/Hotdog day Line Facilitator Meeting 3.30 – 5 Conie Ave FINANCE from 5.00pm FUNDRAISING 6pm	17 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	18 One Mile Kitchen NSG Lunch 12.30 – 2.30	19 Annual Reports go to printer	20
21	22	23 CAMP: South Coast Retreat – Mixed till 18 th Board Meeting – Nominations for AGM Secret Garden “Come & Try Days” for Disab Gps 10-2	24	25 Carers Empowered Group Conie Ave 9am Table of 8 – Jeans for Genes (OC)	26 Disco Conie Ave 6 – 9pm	27
28	29 Annual Report Available	30 Lavender Cottage drop in Morning Tea for Father’s Day 9am	31	Notes:		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			Orange Blossom Festival – check dates	1 Opal Team Meeting 8-9am Carer Huddle - Opal Cottage 9.15am	2	3
4 FATHERS DAY Carers Drop Off Morning Tea Lavender Cottage	5	6 PSP Team Meeting	7 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30pm	8	9	10 Secret Garden Spring Open Day
11	12 Table of 8 – Conie Ave –Harry Potter 6-9pm	13 Gemhill Team Huddle 8.30 – 9.30 WH&S Committee Mtg 2.30	14 HADPAC Team Meeting 8-9am	15 One Mile Kitchen NSG Dinner 5 -8pm Independent Living Skills Camp McGraths Hill Male only	16 Nepean Disability EXPO Penrith Panthers Independent Living Skills Camp McGraths Hill Male only	17 Nepean Disability EXPO Penrith Panthers
18	19 CAMP: Canberra Floriade - Male only till 21st	20 Line Facilitator Meeting 3.30 – 5 Conie Ave Lavender Team Mtg 3.30pm Carer Huddle – Conie Ave 6pm	21 CAMP: Canberra Floriade - Female only till 23 rd Quality of Service & Continuous Improvement Meeting 12.30 – 3pm	22	23	24
25	26 September Vacation Care till 7 th October	27 AGM 6pm	28 Advise all Trustees re Dinner for 1 Nov Table of 8 – Opal Cottage International Night 6-9pm	29 Carers Empowered Group Conie Ave 9am	30 WINTER PROGRAMS ENDS Disco Conie Ave 6 – 9pm	Notes:

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 SUMMER PROGRAM STARTS Labour Day Public Holiday	4 PSP Team Meeting	5 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave Lavender Team Mtg 3.30pm CAMP: Bathurst V8 Super car Male Only till 8 th .	6 Opal Team Meeting 8-9am Carer Huddle - Opal Cottage 9.15am	7	8
9 Hadpac Term 3 ends	10 HAPAC Term 4 – till 23 rd Dec	11 Gemhill Team Mtg 8.30 – 9.30 WH&S Committee Mtg 2.30 Carer Huddle & Carers Week Supper – Conie Ave 6pm	12 HADPAC Team Meeting 8-9am	13 Carers Drop Off Morning Tea Lavender Cottage Independent Living Skills Camp McGraths Hill Female only	14 New Secret Gardens “Come & Try Days” Disab Gps 10-2 Independent Living Skills Camp McGraths Hill Female only	15
16	17 CARERS WEEK 16 - 22 MDS Jul-Sep Reporting Week Table of 8 – Conie Ave Diwali Celebrations 6-9pm	18 CAMP: Mt Tomah Art – Males Only till 20 th Line Facilitator Meeting 3.30 – 5 Conie Ave	19 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	20 One Mile Kitchen NSG Lunch 12.30 – 2.30	21	22
23	24	25 Board Meeting 4.30pm Secret Garden “Come & Try Days” for Disab Gps 10-2	26 Showcase	27 Carers Empowered Group Conie Ave 9am Table of 8 – Halloween (OC) @ NSG	28 Disco Conie Ave 6 – 9pm Showcase/Fete 11 – 6pm	29
30	31 Table of 8 Special event - Halloween	Notes:				

Sun	Mon	Tue	Wed	Thu	Fri	Sat
NB: ZEST awards open this month Consider One Mile Kitchen		1 PSP Team Meeting HUDDLE Trustee dinner – TBC from 6pm	2 FR/LL – Sole Worker Team Huddle 8-9am Conie Ave Lavender Team Mtg 3.30pm	3 Opal Team Huddle 8-9am Carer Huddle - Opal Cottage 9.15am Independent Living Skills Camp McGraths Hill Male only	4 Independent Living Skills Camp McGraths Hill Male only	5
		6	7 Student Black Placement Starts – till 18 Nov	8 Gemhill Team Huddle 8.30 – 9.30 WH&S Committee Mtg 2.30 Carer Huddle– Conie Ave 6pm		
13	14 Table of 8 –Conie Ave 6-9pm A Tea Party Soiree	15 Line Facilitator Meeting 3.30 – 5 Conie Ave	16 Quality Service & Continuous Improvement Meeting 12.30 – 3pm	17 One Mile Kitchen NSG Lunch 12.30 – 2.30	18	19
20	21	22 Board Mtg 4.30pm - Strategic Planning Meeting	23 CAMP: Shoebox Gift– Mixed till 25 th	24 Carers Empowered Group Conie Ave 9am Market Day CH TAFE 2 – 5pm TBC Table of 8 – Masquerade (OC)		
27	28	29	30 AWARDS DAY NWDS IDPWD Event	Notes:		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<p>1 Opal Team Meetings</p> <p>Carer Huddle - Opal Cottage 9.15am</p> <p>Secret Gardens' Xmas Sale till closing</p>	2	3 International Day for People with Disabilities
4	<p>5 CAMP: Hunter Valley Christmas Lights - Male only till 7th</p> <p>International Volunteer Day</p>	<p>6 PSP Team Meeting</p> <p>WH&S Committee Mtg 2.30</p> <p>Carols in the Garden 5.30 – 8pm Conie Ave</p>	<p>7 FR/LL – Sole Worker Team Mtg 8-9am Conie Ave</p> <p>Lavender Team Mtg 3.30pm</p> <p>CAMP: Hunter Valley Christmas Lights - Female only till 9th</p>	8	9	10
11	<p>12 Table of 8 – Conie Ave Christmas 6-9pm</p>	<p>13 Gemhill Team Mtg 8.30 – 9.30</p> <p>Carer Huddle– Conie Ave 6pm</p>	<p>14 HADPAC Team Meeting 8-9am</p>	<p>15 Last Day of RDA</p> <p>Service User Christmas Party</p> <p>Table of 8 – Christmas (OC) @ NSG</p> <p>Table of 8 - Special Event – Christmas Lights Tour & picnic \$25</p>	16	17 RDA Kids – TBC Participant Christmas Party (TT, LL, FR)
18 Participant Christmas Party (TT, LL, FR)	19	<p>20 Line Facilitator Meeting 3.30 – 5 Conie Ave</p> <p>Board Mtg – Xmas Dinner TBC</p>	<p>21 Quality Service & Continuous Improvement Meeting 11 – 3pm</p> <p>Xmas Lunch</p>	22	<p>23 NWDS last day of service for all Service Users and Staff.</p> <p>Hadpac Term 4 ends</p> <p>NWDS Service restarts – 18 January 2017</p>	24
25 Christmas	26 Boxing Day	27 Boxing Day Holiday (WA)	28	29	30	31

~ January 2017 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 New Year's Day	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18 NWDS Service restarts. PSP, Hadpac Summer Program starts. RDA & Saddle Club will combine for NWDS participants to prep gear & Horses.	19	20	21
22	23 MDS Oct-Dec Reporting Week	24	25	26 Australia Day	27	28
29	30	31				